



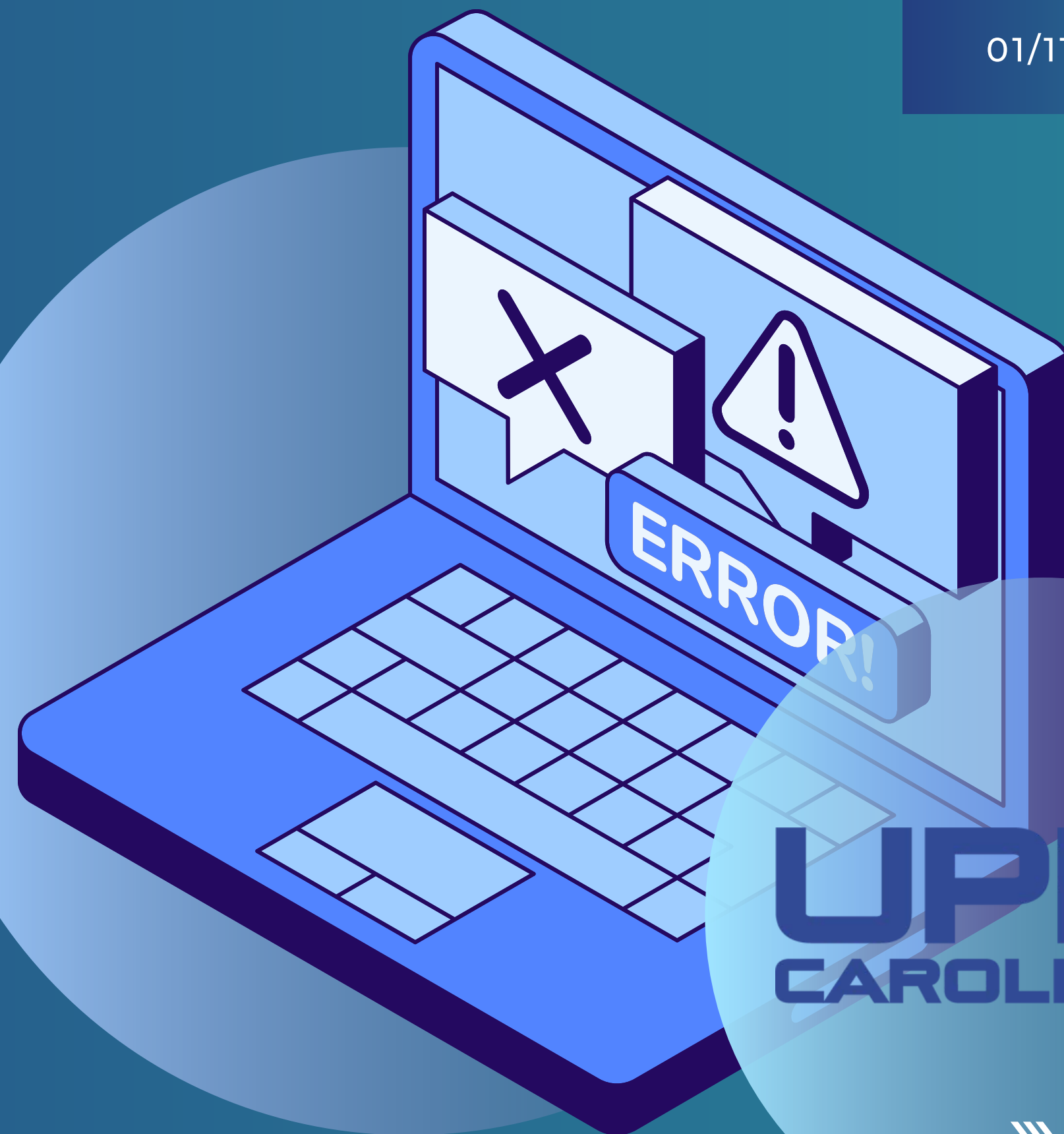
OFICINA DE SERVICIOS MÉDICOS
SERVICIOSMEDICOS.CAROLINA@UPR.EDU
787-257-0000 EXT. 3364, 4599,4600,4598

01/11

USO DEL PORTAL UPR



<https://portal.upr.edu>



UPR
CAROLINA





OFICINA DE SERVICIOS MÉDICOS

¿QUÉ ES EL PORTAL?

ES LA PLATAFORMA EN DONDE COLOCARÁS LA INFORMACIÓN DE TU PLAN MÉDICO Y LOS DOCUMENTOS REQUISITOS DE LA OFICINA DE SERVICIOS MÉDICOS.

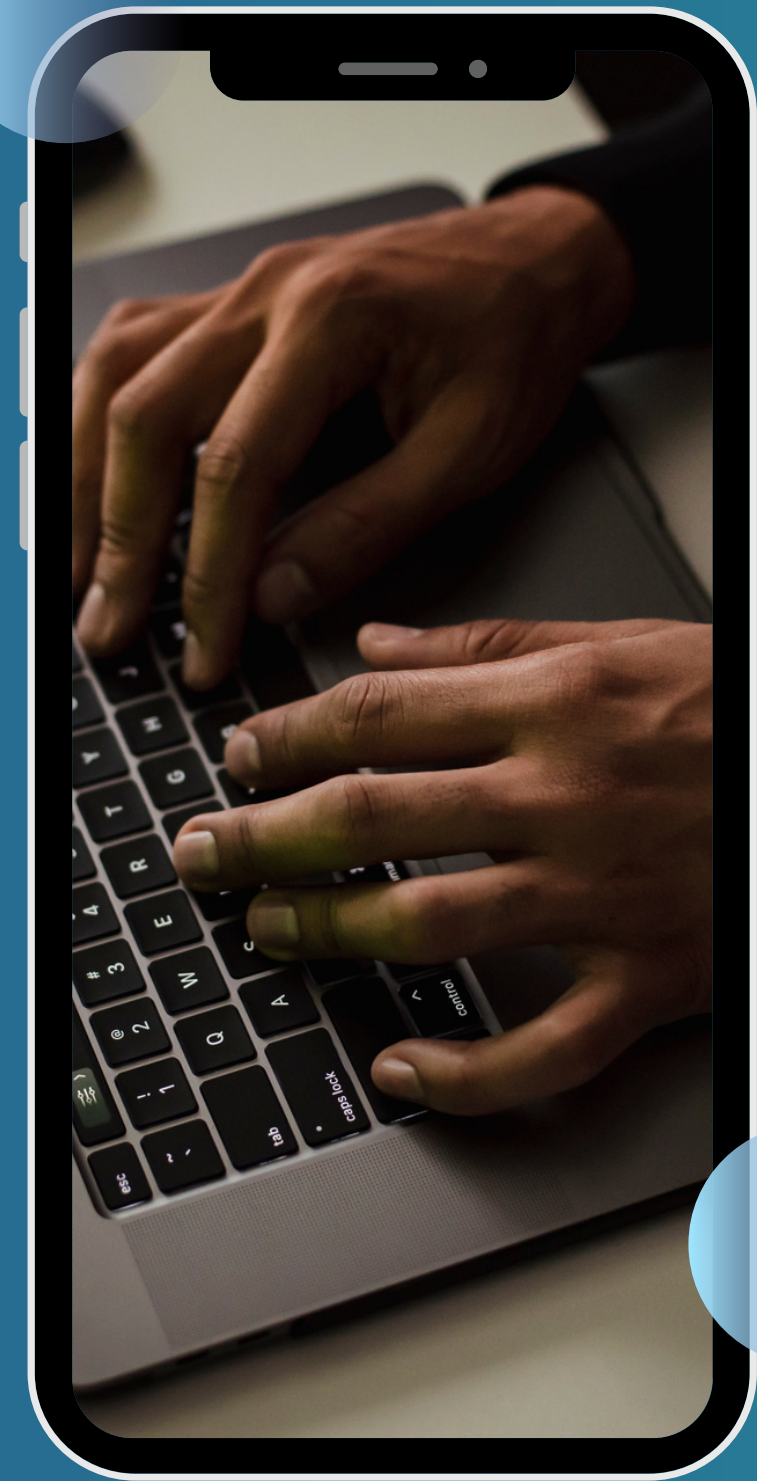
NO ES LO MISMO QUE EL CORREO ELECTRÓNICO.



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02/11





OFICINA DE SERVICIOS MÉDICOS

03/11

IMPORTANTE



DEBES TENER LOS CÓDIGOS DE ACCESO
(USERNAME Y PASSWORD) ESTOS SON
OTORGADOS POR LA OFICINA DE SISTEMA DE
INFORMACIÓN.

CORREO ELECTRÓNICO:
OSI.CAROLINA@UPR.EDU

TELÉFONO 787-257-0000 EXT. 3263

Welcome...

Email

Password

[Forgot Password?](#)

Login using your email and password provided by the university.

By accessing this service, you agree to the terms set by the institutional policy for the use of electronic resources.

[Cambiar lenguaje...](#)



<https://portal.upr.edu>





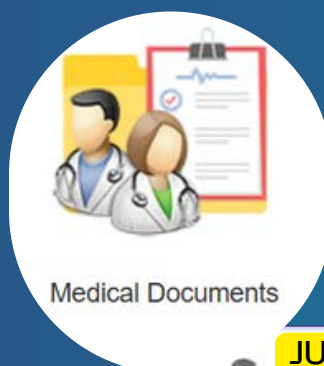
ENTRE SUS CREDENCIALES
(USERNAME Y PASSWORD).

PRESIONES EL ICONO DE “DOCUMENTOS
MÉDICOS” O “MEDICAL DOCUMENT”

COMPLETE LA INFORMACIÓN DE SU
PLAN MÉDICO. NECESITA LLAMAR A SU
ASEGURADORA PARA LA FECHA DE
EXPIRACIÓN.

TODA LA INFORMACIÓN PROVISTA DEBE
SER CONFIRMADA POR USTED.

RECUERDE DARLE GUARDAR O “SAVE”



Medical Documents

JUAN DEL PUEBLO
Student Number: **845-24-0000**
Major: **BACHELOR IN BUSINESS ADMINISTRATION WITH MAJOR IN FINANCE**
Email: **JUAN.DELPUEBLO@UPR.EDU**

Health Insurance Documents

Health Insurance - First Quarter 2025C1

EVIDENCE OF MEDICAL PLAN

- If you have medical plan, you must access the tab titled “Health Insurance” in the UPR Portal, where you can complete the required information about your medical plan. Of validity from the insurance company indicating your plan, it must provide the expiration date of your coverage.
- If you do not have a medical plan, you must access the tab titled “Health Insurance” in the UPR Portal, where you can request the student medical plan.
 - The University of Puerto Rico, in contract with a recognized insurance firm, provides its students with a free selection medical plan at a moderate cost.
 - The student who, at the time of enrollment, does not have a private or government medical plan, must subscribe to said policy.
 - The policy is effective beginning on the first day of classes after having paid the premium corresponding to the selected insurance and ends the day before the start of the next academic section.

Type of Plan: **PRIVATE**

TIPO DE PLAN (PRIVADO, GOBIERNO O ESTUDIANTIL)

Insurance Company: **Select...**

NOMBRE DE LA COMPAÑÍA

Policy Number:

NÚMERO DE CONTRATO

Expiration: **M/D/YYYY**

FECHA DE EXPIRACIÓN QUE LE COLOCARON EN EL DOCUMENTO

☐ I certify that all the information I have submitted is truthful. Therefore, I release the University of Puerto Rico, in case the information is false, and I will be responsible for my medical expenses.

CONFIRMA QUE LA INFORMACIÓN COLOCADA ES VERÍDICA.

Save



<https://portal.upr.edu>



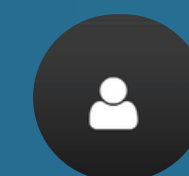
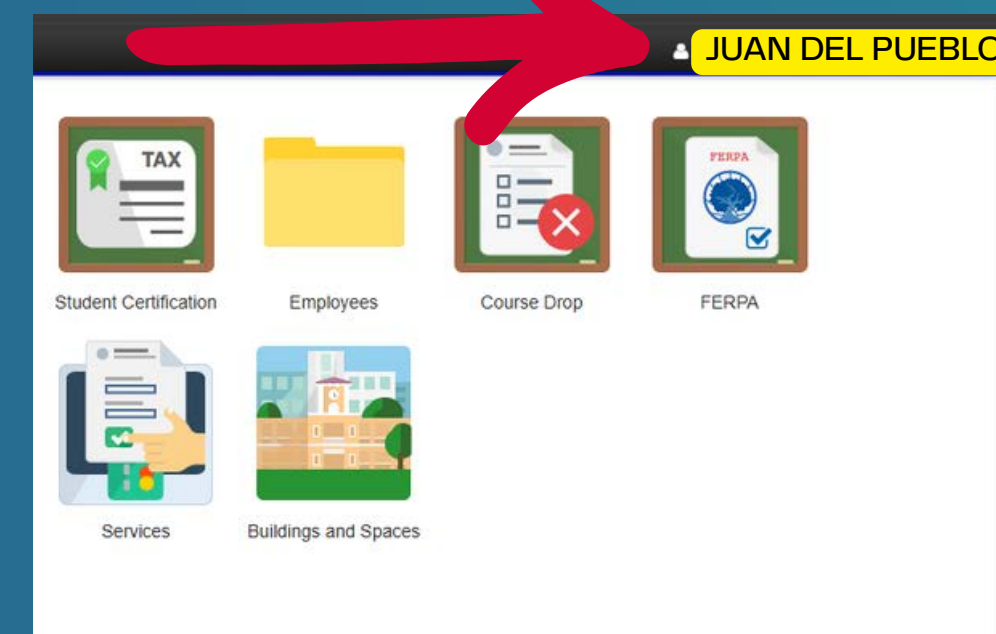


OFICINA DE SERVICIOS MÉDICOS

05/11



CAMBIO DE LOCALIDAD ESTUDIANTE DE PERMISO ESPECIAL O TRASLADO



PRESIONA EL MUÑECO AL LADO DE TU NOMBRE UBICADO EN LA PARTE SUPERIOR DERECHA EN LA PANTALLA PRINCIPAL DEL PORTAL.



<https://portal.upr.edu>





DOCUMENTOS MÉDICOS ESTUDIANTE MENOR DE 21 AÑOS

CLASIFICACIÓN	HOJA DE VACUNAS	PLACA DE PECHO O TUBERCULINA	HISTORIAL MÉDICO	EXAMEN MÉDICO	NOTIFICACIÓN DE POLÍTICA	INFORMACIÓN PERSONAL PACIENTE MENOR	EVIDENCIA DE PLAN MÉDICO
NUEVO INGRESO	✓	✓	✓		✓	✓	✓
MEJORAMIENTO PROFESIONAL	✓	✓	✓		✓	✓	✓
TRANSFERENCIA	✓	✓	✓		✓	✓	✓
TRASLADO	✓	✓	✓		✓	✓	✓
READMISIÓN	✓	✓	✓		✓	✓	✓
PERMISO ESPECIAL	✓		✓		✓	✓	✓
ESTUDIANTE INTERNACIONAL	✓	✓	✓	✓	✓	✓	✓





DOCUMENTOS MÉDICOS ESTUDIANTE MAYOR DE 21 AÑOS

CLASIFICACIÓN	VACUNA DEL TÉTANO (Tdap)	PLACA DE PECHO O TUBERCULINA	HISTORIAL MÉDICO	EXAMEN MÉDICO	NOTIFICACIÓN DE POLÍTICA	AUTORIZACIÓN PARA ATENCIÓN MÉDICA	EVIDENCIA DE PLAN MÉDICO
NUEVO INGRESO	✓	✓	✓		✓	✓	✓
MEJORAMIENTO PROFESIONAL	✓	✓	✓		✓	✓	✓
TRANSFERENCIA	✓	✓	✓		✓	✓	✓
TRASLADO	✓	✓	✓		✓	✓	✓
READMISIÓN	✓	✓	✓		✓	✓	✓
PERMISO ESPECIAL	✓		✓		✓	✓	✓
ESTUDIANTE INTERNACIONAL	✓	✓	✓	✓	✓	✓	✓





¿COMÓ DESCARGAR LOS DOCUMENTOS?

PRESIONA EL ENLACE AZUL Y TE LLEVARÁ A LA PÁGINA DONDE ENCONTRARÁS LOS DOCUMENTOS PARA DESCARGAR.

Documents ← ASEGÚRATE QUE ESTÁS EN DOCUMENTOS

Medical Services Documents - First Quarter 2025C1

Welcome to the Carolina Campus of the University of Puerto Rico! To comply with the disposal of the law and Regulations of the University of Puerto Rico, you must meet the Office of Medical Services' requirements. In this link <https://www.upr.edu/servicios-medicos/instrucciones-documentos/> you will find the documents you need to complete as part of the admission process. If you have any questions, you can send us a message through the link: serviciosmedicos.carolina@upr.edu. Enjoy your academic experience!

** Verify that the name of your files does not contain special characters or spaces.

Upload Documents

Vaccination certificate:	Choose File	No file chosen
Tuberculin Test or Chest X-Ray:	Choose File	No file chosen
Authorization to Receive Medical Care (over 21 years old):	Choose File	No file chosen
Personal Information, patient under 21 years old / Consent to receive evaluation, diagnosis and outpatient care:	Choose File	No file chosen
Privacy Policy Notification:	Choose File	No file chosen
Medical History:	Choose File	No file chosen

Status Documents

▲ Vaccination certificate	▲ Tuberculin Test or Chest X-Ray	▲ Authorization to Receive Medical Care (over 21 years old)
▲ Personal Information, patient under 21 years old / Consent to receive evaluation, diagnosis and outpatient care	▲ Privacy Policy Notification	▲ Medical History

▲ Not Received ● In Process ● Rejected ● Approved



<https://portal.upr.edu>





¿COMÓ SUBIR LOS DOCUMENTOS?

 Documents ← ASEGÚRATE QUE ESTÁS EN DOCUMENTOS

Medical Services Documents - First Quarter 2025C1

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Personal Information, patient under 21 years old / Consent to receive evaluation, diagnosis and outpatient care:	Choose File	No file chosen
Privacy Policy Notification:	Choose File	No file chosen
Medical History:	Choose File	No file chosen

1. ELIGE EL DOCUMENTO
2. PRESIONA "CHOOSE FILE"
3. CARGA EL DOCUMENTO O LA FOTO
4. PRESIONA "UPLOAD" EN LA PARTE DE ABAJO

Status Documents

 Vaccination certificate	 Tuberculin Test or Chest X-Ray	 Authorization to Receive Medical Care (over 21 years old)
 Personal Information, patient under 21 years old / Consent to receive evaluation, diagnosis and outpatient care	 Privacy Policy Notification	 Medical History

 Not Received  In Process  Rejected  Approved

← SI NO LO PRESIONAS, TUS DOCUMENTOS NO SUBIRÁN.



<https://portal.upr.edu>





DATOS IMPORTANTES

CUANDO LOS DOCUMENTOS SON APROBADOS O RECHAZADOS LE LLEGARÁ UN CORREO ELECTRÓNICO. REFIÉRASE AL MISMO PARA SABER LAS RAZONES DEL RECHAZO.

LA UNIVERSIDAD REQUIERE QUE USTED TENGA UN PLAN MÉDICO. DE NO TENER UNO PUEDE ELEGIR EL PLAN MÉDICO ESTUDIANTIL. PARA OBTENER INFORMACIÓN DE LOS COSTOS DEBE CONTACTARNOS.

OTRA MANERA DE DESCARGAR LOS DOCUMENTOS ES UTILIZANDO EL SIGUIENTE ENLACE: [HTTPS://WWW.UPRC.EDU/SERVICIOS-MEDICOS/INSTRUCCIONES-DOCUMENTOS/](https://www.uprc.edu/servicios-medicos/instrucciones-documentos/)



<https://portal.upr.edu>



LA OFICINA DE SERVICIOS MÉDICOS LES DESEA ÉXITO EN SU
NUEVA ETAPA ACADÉMICA.

**¡BIENVENIDO
JAGUAR!**



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