



University of Puerto Rico
Carolina Campus

Institutional Assessment System

Submitted to:

Prof. Trinidad Fernández-Miranda

Chancellor and President of the Academic Senate

Members of the Academic Senate

Prepared by Cristina Martínez Lebrón, M.Ed.

Assessment Coordinator

November, 2012

Table of Contents

Table of Figures	i
Assessment at UPRCA	1
A. The Assessment System.....	2
A.1 Inputs.....	4
A.1.a Prospective Students’ Profile and Needs Assessment.....	5
A.2 Processes and Context.....	6
A.2.a Outstanding Academic Experience and Assessment of Student Learning	7
General Education Assessment Plan.....	9
Assessment of Student Learning in the Majors	11
A.2.b State of the Art Administrative Functions and Facilities	12
A.2.c Assessment, Evaluation & Planning	13
A.3 Outcomes	14
A.3.a Research, Creative Work, and Faculty Development	15
A.3.b Leadership in Community & Global Settings.....	16
A.3.c Students’ Related Outcomes	17
B. The Assessment Plans	19
C. Means for assessment.....	20
D. The Assessment Report and Procedures to Ensure the Use of its Results.....	20
E. Implementation Tasks and Logistics	24
E.1 Role of the faculty in the design and implementation of assessment processes	24
E.2 Administration responsibilities and commitment.....	24
E.2.a Institutional Assessment Coordinator	24
E.2.c Institutional Research Personnel.....	25
E.2.d Academic and Administrative Directors	25
E.2.e Deans and Chancellor	26

F. Implementation timeline	26
G. Resources and Support.....	26
H. Implementation Assessment	28
Conclusion	30
References.....	31
Appendix A: Certification 43 (2006-2007).....	33
Appendix B: Use of Result Report Follow-Up Template.....	42
Appendix C: General Assessment Plan for Academic and Administrative Units	44
Appendix D: Structure and Guiding Questions for the Development of Assessment Plans	49
Appendix E: Structure and Guiding Questions for Assessment Reports.....	51
Appendix E: Preliminary Schedule of Assessment Workshops	53
Appendix F: Glossary of Terms.....	55